

Ref: 36.09.0000.003.29.003.11.222

Date: 19 June 2022

Subject: **The 41st Understanding Training on ISO/IEC 17025:2017**

Bangladesh Accreditation Board (BAB) is going to organize three day-long **41st Understanding Training on ISO/IEC 17025:2017**- General requirements for the competence of Testing and Calibration Laboratories in Dhaka. The course details are given below:

A. COURSE TITLE:

The 41st Understanding Training Course on ISO/IEC 17025:2017- General requirements for the competence of Testing and Calibration Laboratories. Course ID. **22072505**

B. AIMS & OBJECTIVES

- To give overall idea about ISO/IEC 17025:2017 and BAB accreditation process.

C. DATE & TIME: 26-28 July 2022. 09:00-17:00.

D. VENUE: NPO Seminar Hall, Annex Building of the Ministry of Industries
91, Motijheel C/A, Dhaka-1000

E. RESOURCE PERSONS:

- Mr. Md. Nasirul Islam**, Deputy Director, BAB
- Mr. Md. Mahbubur Rahman**, Deputy Director, BAB
- Mr. Md. Towhidur Rahman**, Assistant Director, BAB
- Mr. Mohammed Abbas Alam**, Assistant Director, BAB

F. COURSE COORDINATOR

Mr. Md. Nasirul Islam, Deputy Director, BAB

Tel: 880-2-9513224

Fax: 880-2-9513222, Email: nasir@bab.gov.bd

G. COURSE OUTLINE:

The course covers:

- Interpretation of the clauses of ISO/IEC 17025:2017
- BAB accreditation process and related policy documents

H. TARGET PARTICIPANTS:

- Laboratory experts/technical personnel who are dealing with testing, calibration and laboratory quality management related activities such as, internal audit etc.
- Researchers/ Scientists/ Academicians/ consultants dealing with research, development and laboratory quality management related activities.

I. MINIMUM QUALIFICATIONS:

- Should be a Science graduate; preferably having working experience in laboratory.

J. NUMBER OF PARTICIPANTS: 25; first come first serve basis.

K. REGISTRATION DEADLINE: 14 July 2022; early registration encouraged. Without the confirmation from BAB by mail or phone no one should deposit money for registration.



L. REGISTRATION:

- **Registration fee:** BDT 6,000.00 (Six Thousand) + 15% VAT (BDT 900.00 in separate challan form available at www.bab.gov.bd)
- **Payment method:**
- Payment shall be made after confirmation from BAB
- BDT 6000.00 in favor of **Bangladesh Accreditation Board, Sonali Bank, Shilpa Bhaban Corporate Br. Dhaka.**
- **Pay Order** within Dhaka City Corporations and **Demand Draft (DD)** outside of Dhaka City Corporation.
- 15% VAT (BDT 900.00) to be paid to any branch of **Bangladesh Bank or Sonali Bank Limited** in Challan Form available in BAB website notice section. (Challan Code: 1-1133-0010-0311)
- Soft copies of both the pay order/DD and VAT Challan copy have to be submitted to BAB by mail and main copy on first day of training. **Registration shall be confirmed only after receiving the payment.**
- **Please contact:** Mr. Md. Saiful Islam, Accountant, BAB, Mobile; **01741574609** (Only for payment related issues)

M. FINAL ACCEPTANCE: BAB will accept only the first 25 applicants based on *first come first serve* basis who meet(s) the desired criteria.

N. CONTACT:

<p>Mr. Mohammed Abbas Alam Assistant Director Bangladesh Accreditation Board (BAB) Tel: 880-2-9513226 Fax: 880-2-9513222 Email: abbas@bab.gov.bd, abbasacctdu@yahoo.com</p>	<p>Md. Towhidur Rahman Assistant Director Bangladesh Accreditation Board (BAB) Tel: 880-2-223356092 Fax: 880-2-9513222 Email: towhid@bab.gov.bd, palashy847@gmail.com</p>
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If you are interested to register or nominate, please fill in the online Training Registration Form available in the registration section of BAB website www.bab.gov.bd.

With regards



Md. Monwarul Islam
Director General (Additional Secretary)
Phone: 9513221